

## Bus Stop Change Request

Student(s) Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home address \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

School student attends \_\_\_\_\_ Grade \_\_\_\_\_

Bus number: To school \_\_\_\_\_ Home \_\_\_\_\_

*Present* bus stop assignment \_\_\_\_\_

*Proposed* bus stop assignment \_\_\_\_\_

Distance between *present and proposed* bus stops: (in yards, blocks, or miles) \_\_\_\_\_

Will other students utilize the bus stop you are requesting? \_\_\_ yes \_\_\_ no

If yes, how many other students would utilize the stop? \_\_\_\_\_

Names: \_\_\_\_\_

I am requesting a route or bus stop change for the following reasons: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Bus routes and stops:**

Bus routes and stops are established by the school. While every effort is made to locate bus stops near where students live, school bus transportation is a group service and buses do not stop in front of each home. Stops for elementary students are usually within two to three blocks of their homes. Stops for junior high and high school students are usually within four to five blocks of their homes. Stop locations and distances may vary depending upon the number of students in the area and the type of area (urban/rural) served.

Your request is important to us. Please allow 10 days for careful consideration and review of your request. Submission of this request does not obligate the school to make the change. If the change is approved it will be implemented monthly as part of the regularly scheduled route change process. As a reminder, parents are encouraged to provide adult supervision during a child's walk to and from and while waiting at the assigned pickup/drop off location.

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**DO NOT WRITE BELOW THIS LINE**

Beach Transportation comments \_\_\_\_\_

School decision:

\_\_\_1. Approved.

\_\_\_2. Not approved. Stop is within \_\_\_\_\_ from the existing stop.

\_\_\_3. Not approved. Stop is within \_\_\_\_\_ miles from the school.

\_\_\_4. Not approved. The additional bus stop will increase the route time or mileage.

\_\_\_5. Not approved. Not enough students to warrant a bus stop or route change.

\_\_\_6. Not approved. Other \_\_\_\_\_

School officials signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send form to:  
**Beach Transportation**  
825 Mount Ave.  
Missoula, MT 59801

[beachtrans@beachtrans.com](mailto:beachtrans@beachtrans.com)